



**National  
Multiple Sclerosis  
Society**

## **Application Checklist: Institutional Clinician Training Award**

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To assist you in verifying that you have completed all steps in the application process, here is a checklist that you can use once you are ready to submit your proposal.

- Have you completed all items in the **Project Information** section?
- Have you completed all items in the **Institutional Official** section?
- If applicable, have you uploaded **Letters Submitted** to support your application?
- Have you identified all **Fellowship Training Staff**?
- Have you uploaded all the relevant **Biographical Sketches**?
- Have you uploaded your **Proposal Narrative**?
- Have you completed the **Plain Language Description** section?
- If applicable, have you uploaded any additional **Materials Submitted**?
- Have you completed the **Budget** for all years of the proposed project?
- Have you completed the **Budget Justification** for the proposed project?
- Have you listed **Other Support** for all professional staff on the project?
- Has the Institutional Signatory **Authorized** your application in MSGrants?