



**National  
Multiple Sclerosis  
Society**

## **Application Checklist**

### **Multiple Sclerosis Clinical Care One-year Physician Fellowship Program**

To assist you in verifying that you have completed all steps in the application process, here is a checklist that you can use once you are ready to submit your proposal.

- Have you completed all required items in the **Project Information** section?
- Have you completed all required items in the **Institutional Official** section?
- Have you completed the **Mentor Information** section?
- Have you uploaded your **Mentor Letter of Support**?
- Have you uploaded your completed **Personal Statement**?
- Have you uploaded your completed **Training Plan**?
- Have you uploaded relevant **Biographical Sketches** (applicant, mentor, co-mentor)?
- Have you provided contact information for **three (3) References** (including a co-mentor if applicable)?
- Have all your reference letters been received in the **Reference Letters** section?
- Have you uploaded your **Transcripts**?
- Have you completed the **Budget** for the fellowship?
- Have you completed the **Budget Details** for the fellowship?
- Have you listed **Other Support** for all professional staff on the proposal?
- Has the Institutional Signatory **Authorized** your application in MSGrants?